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## **MINUTES DUVALL PLANNING COMMISSION**

**Community Center, 26512 NE Stella Street, Duvall  
Thursday, March 19, 2009 at 7:00 PM**

**1. Call to Order – Flag Salute**

The Planning Commission meeting was called to order by Commissioner Wolf at 7:08 P.M.

**2. Roll Call**

Commissioners Jeff Wolf, Skye King, Amy Ockerlander, Hilarie Cash, and Jason Walker were in attendance. Commissioner Holly Krueger had an unexcused absence. City Staff members Lara Thomas, Planning Manager and Amy Bright, Administrative Assistant were present.

**3. Announcements**

1. Lara Thomas announced that the Mayor recently held interviews with prospective Planning Commissioners and that a new member would be chosen soon. Two of the applicants came to the meeting and introduced themselves; Shawn Chandler and Judy Neldam.

2. Ms. Thomas announced that King County Library System has proposed co-development with the City at the old Methodist Church site. A feasibility study will be conducted on the proposal.

**4. Approval of Minutes**

It was moved and seconded (Ockerlander-King) to approve the Planning Commission Meeting Minutes of January 15, 2009. The motioned carried. (all ayes).

**5. Citizen's Comments and Requests – Items not on the Agenda**

**6. Old Business**

*none*

**7. New Business**

*Elect a New Chair and Vice-Chair*

It was moved and seconded (Cash-Walker) to elect Commissioner Wolf as Chairman. Motion carries with all ayes.

It was moved and seconded (Cash-Walker) to elect Commissioner Ockerlander as Vice-Chairman. Motion carries with all ayes.

*Overview of Council Retreat*

Ms. Thomas went over topics discussed at the recent Council retreat. Topics included: expectations of council, staff and the mayor. She noted that the Council is working on updating its goals and priorities through its committees. She shared with Planning Commission the goals and priorities of Land Use Committee: Livable/family Friendly Community and Small Town Feel.

*Overview of Land Use Committee Agenda*

Ms. Thomas went over the recent agenda for Land Use Committee. She noted that the Chair of Land Use Committee will team up with the Chair of the Planning Commission quarterly.

Ms. Thomas went over a list of items that the Planning Department is working on and items that they will work on in 2009. The list included and update to the Annexation Plan, the Sign Code, Mixed-Use Standards, and Light-Industrial Design Standards.

**8. Other Business**

*Attendance*

Ms. Thomas noted that a quorum was not present for the last meeting and some members of the Commission were late to the meeting. She reiterated that attendance to meetings should be a priority for committee members.

**9. Adjournment**

It was moved and seconded (Cash-Ockerlander) to adjourn the meeting. Motion carries with all ayes. The meeting was adjourned at 9:02 p.m.